

Kenmore State High School Instrumental and Vocal Music Department

Head of Department: Jo Willett

Music Teachers: Hailey Gibson, Kathleen Gallagher

Co-Curricular Staff: Joshua Clifford (Vocal), Imogen Bye (Vocal), Alice Emor-Kan (Percussion), Heather Conomos (Woodwind), Angela Prescott (Brass), Alice O'Donnell (Strings), Matthew Hoey (Strings), Nicolas Gibson (Guitar).

GUITAR LESSONS AGREEMENT FORM 2025

Payment of Fees

1. Fees are paid as a lump sum each term – see below.
 - \$35 per private lesson
 - Weekly lessons are available
 - **Limited** fortnightly lessons are also available
2. **Minimum notice of 24 hours is required if the lesson cannot be attended or the full fee will apply.**
3. Lessons will only be made up if the teacher is absent.
4. Term fees vary according to the amount of weeks in the term, to a maximum of 11 weeks.
5. Accounts are issued on the last week of term for the next term. Payment is required the first week of each term. At this time, a 7 day account applies.

Lesson Absence

Please note clearly the obligation on parents and students to notify the teacher, and the conditions upon which lessons will be charged for or made up as set out below:

- | | |
|-------------------------------------|--|
| 1. Teacher Absence | Lesson made up by teacher |
| 2. Student excursion or school exam | Student MUST notify well in advance and make arrangements with the teacher to attend another lesson. Failure to notify in advance (at least 24 hours notice) will result in full fees being required. |
| 3. Student illness | Parent or student must notify the teacher the night before via email: jaydmusicschool@gmail.com |

In the case of government restrictions, all lessons will be provided online. For this reason, no refund or credit will be offered for lessons missed due to the restrictions.

Conditions of Withdrawal

1. Students may only withdraw from tuition **AT THE END OF A TERM**. As tuition takes place in groups, term fees will not be refunded.
2. The teacher must receive notification of withdrawal **IN WRITING** before the completion of a full school term to withdraw from the next term so that groups may be re-arranged.

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Parent/Guardian Agreement

I, _____ in relation to my child

_____ Year _____ agree to them undertaking guitar tuition on a

user- pays basis at Kenmore State High School, agree to the above conditions.

Parent/Guardian signature _____ Date: _____

Phone Number: _____ Mobile: _____ email: _____