

BYOD Onboarding for Windows 10

Enrolling your Windows 10 BYOD with Intune
Kenmore State High School 2025



Education for Life

End of support for Windows 10 in 2025

Please be advised that Support for Windows 10 will end in October 2025.

After October 14, 2025, Microsoft will no longer provide free software updates from Windows Update, technical assistance, or security fixes for Windows 10. Your PC or Laptop will still work, but we recommend moving to Windows 11. Windows 11 will be supported for the foreseeable future. [More Info.](#)

All devices that connect to QLD Department of Education networks must be running Windows 11 by this time.

We recommend upgrading to Windows 11 as soon as possible.

If your PC meets the minimum hardware requirements and is eligible to upgrade directly to Windows 11, you might have already received a notification about upgrading. To check if your PC is eligible for the free upgrade go to **Start > Settings > Update & Security > Windows Update** and select **Check for updates**.

If you find that your device is unable to be upgraded to Windows 11, you can continue running it with Windows 10 until Windows 10 reaches end of life (Oct 2025). Devices still running Windows 10 post end of life pose a security risk, they will be unable to connect to our Networks and must be upgraded or replaced.

What is Intune BYOD Enrolment?

Intune is a secure mobile management system that allows you to access the school's network.

This guide will show you how to enrol a BYO Windows 10 device into Intune and install KACE. This process may take up to **15 minutes to complete**.

Before you start, please have ready your @eq.edu.au email address and password that has been supplied to you by the school. If you do not have this information, you will not be able to successfully complete the installation.

Incoming Year 7 Students will have this information provided to them in class during Week 1 of Term 1.

These instructions are for Windows 10 22H2 and above. You may find some of the screenshots or prompts look different to the ones provided here if you have an older/newer version of Windows.

If the installation fails at any time, please re-open Access work or school settings, disconnect and try again.

Please note: If you have any problems with onboarding your BYO device, please see the IT Helpdesk in the Library for assistance. There are also some basic troubleshooting steps users should attempt that are detailed at the end of this guide.

Windows 10 BYOD Onboarding Prerequisites

- Have submitted the [Kenmore SHS BYOD Paperwork and Payment](#) to the Office.
- Know your student **EQ Email Address** (*username@eq.edu.au*) and **Password**.
- Know your Windows User Account Password (*not just PIN or Fingerprint*).
- Make sure your device is fully up to date and has no pending updates.
- It is recommended that you have updated to **Windows 11 23H2** or newer.
- **5Ghz Wi-Fi** capable Windows 11 laptop in good working order.
- Internet access via your Home Wi-Fi or the School EQGUEST Wi-Fi network.
- Onboard with the User account you plan to use, you should not be using a parents account, and your laptop should not have any other users that have already onboarded the same device to Intune. User account must have **Administrator** privileges.
- Correct **Date and Time and Time Zone** settings for **Brisbane**.

It is recommended that you follow and action these next steps at Home, while connected to your Home Wi-Fi.

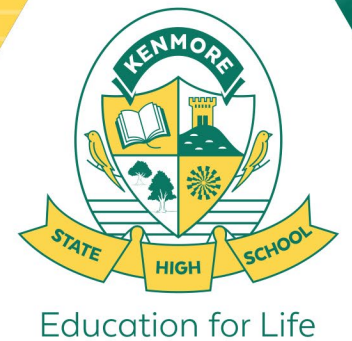


[Intune – Windows 10 enrolment video](https://www.youtube.com/watch?v=Il_xqO3Fsto)

https://www.youtube.com/watch?v=Il_xqO3Fsto

If Onboarding at School, please sign into the EQQUEST Wi-Fi before proceeding.

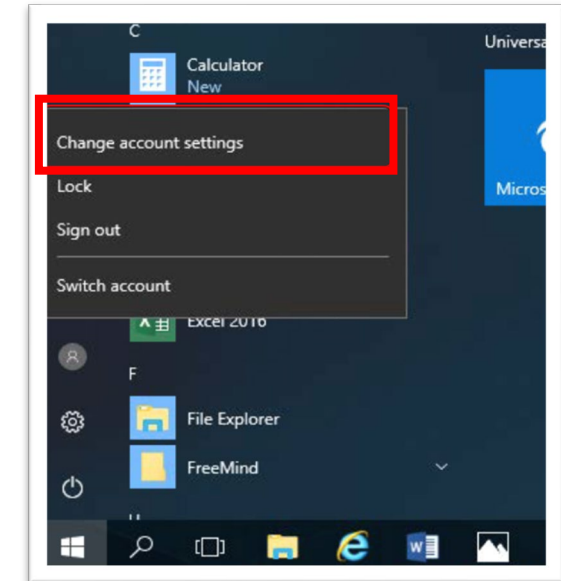
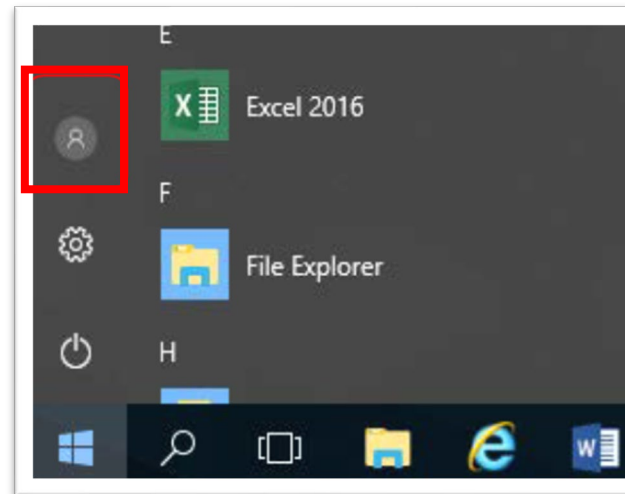
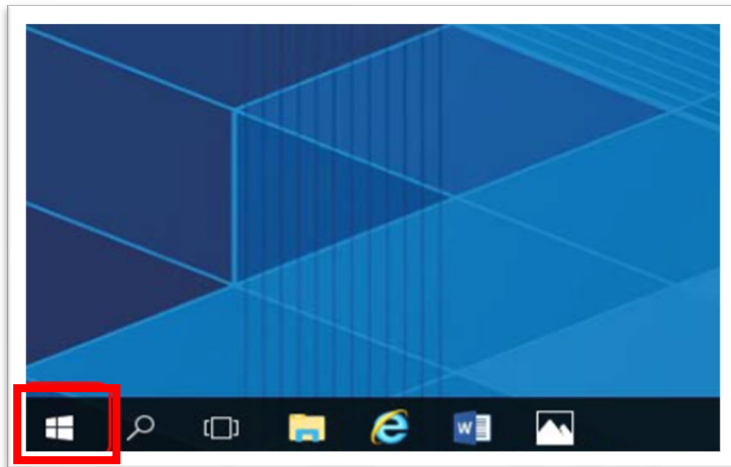
For instructions on how to sign into EQQUEST please refer to Slide 21.



BYOD Onboarding

Step 1. Open Windows Account Settings

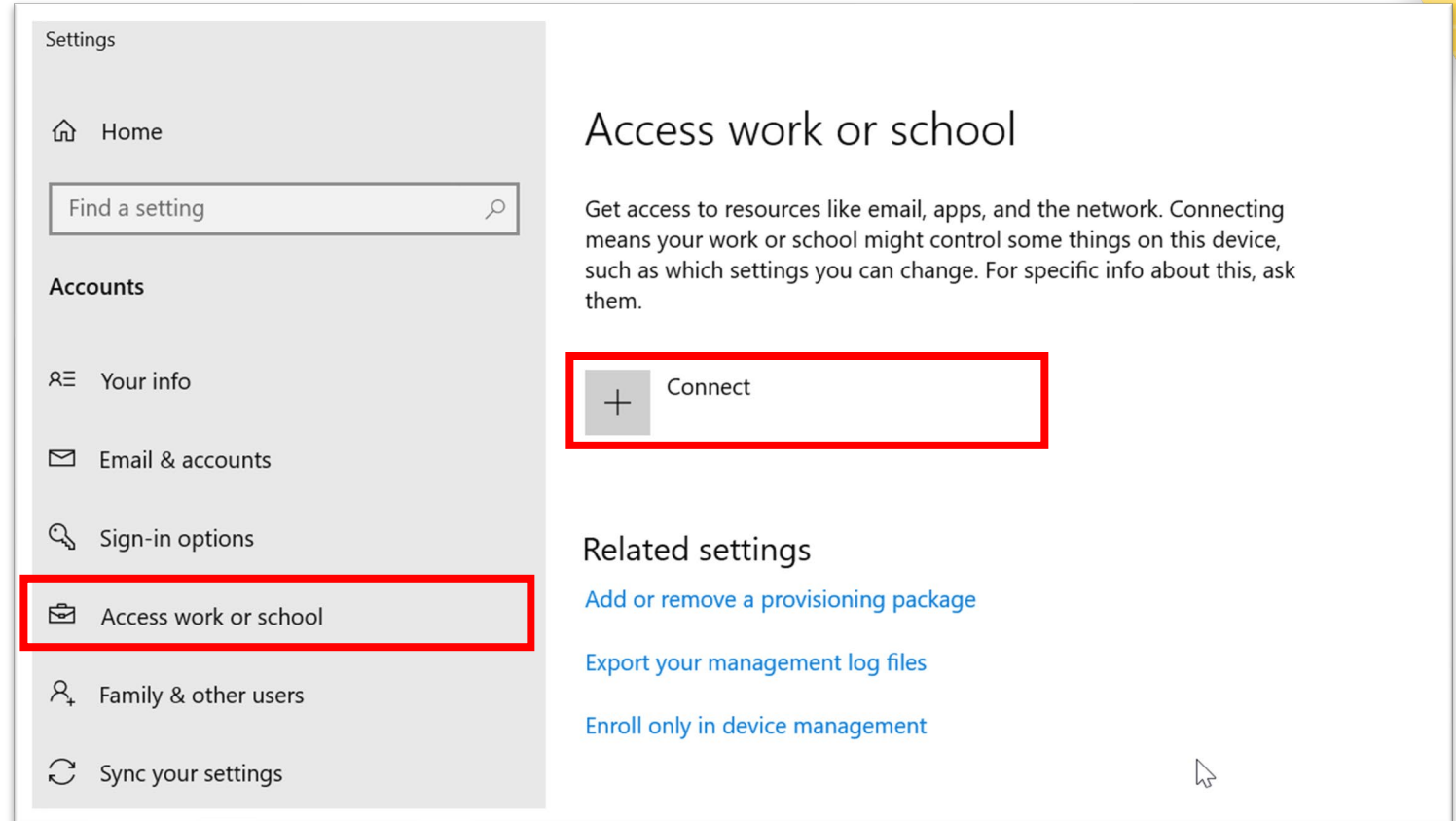
1. Click on the Windows **Start Menu** icon.
2. Click on the person icon with your account name and then select **Change account settings**.



BYOD Onboarding

Step 2. Access work or school

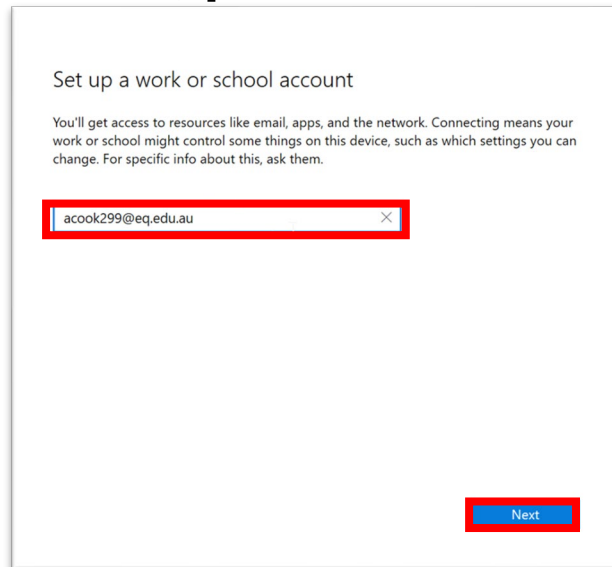
1. Select **Access work or school** from the menu of the left.
2. If your account is already listed, select it and then select **Disconnect**.
3. Then select **Connect**.



BYOD Onboarding

Step 3. Sign in to Intune

1. Enter your school email address into the textbox and then select **Next**
2. Enter the **username**, **password** and accept the terms and conditions. Then select **Sign in**

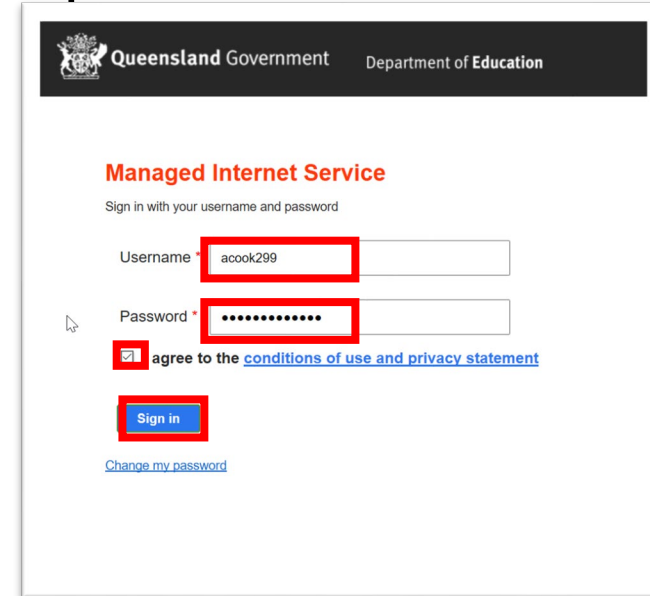


Set up a work or school account

You'll get access to resources like email, apps, and the network. Connecting means your work or school might control some things on this device, such as which settings you can change. For specific info about this, ask them.

acook299@eq.edu.au

Next



Queensland Government Department of Education

Managed Internet Service

Sign in with your username and password

Username * acook299

Password *

☒ I agree to the [conditions of use and privacy statement](#)

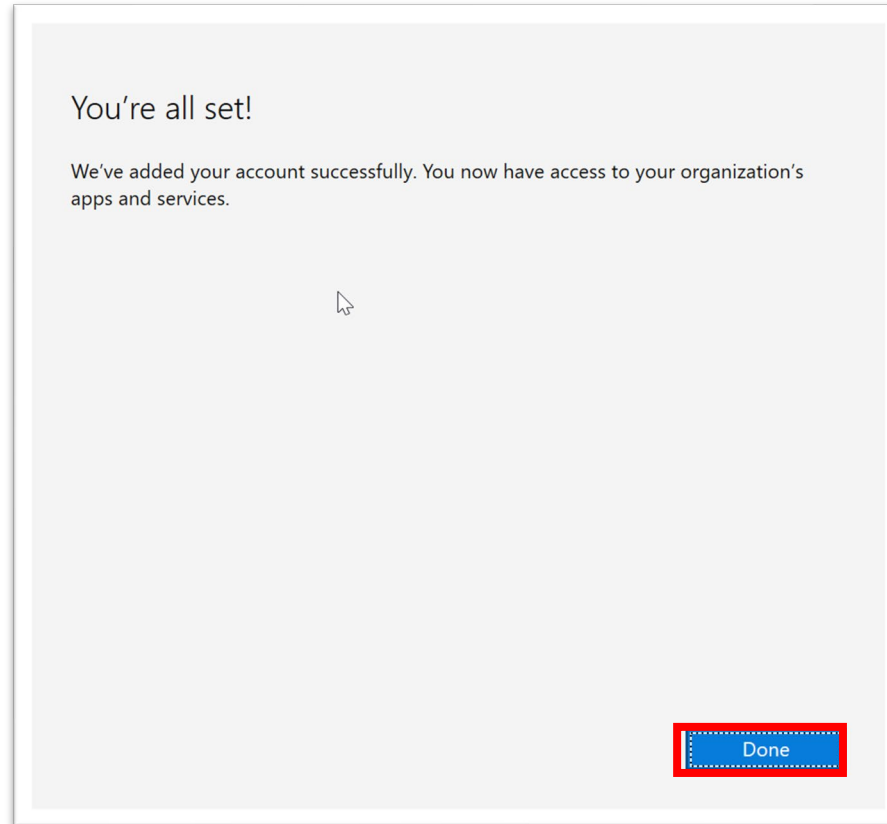
Sign in

[Change my password](#)

BYOD Onboarding

Step 4. You're all set! But not done yet!

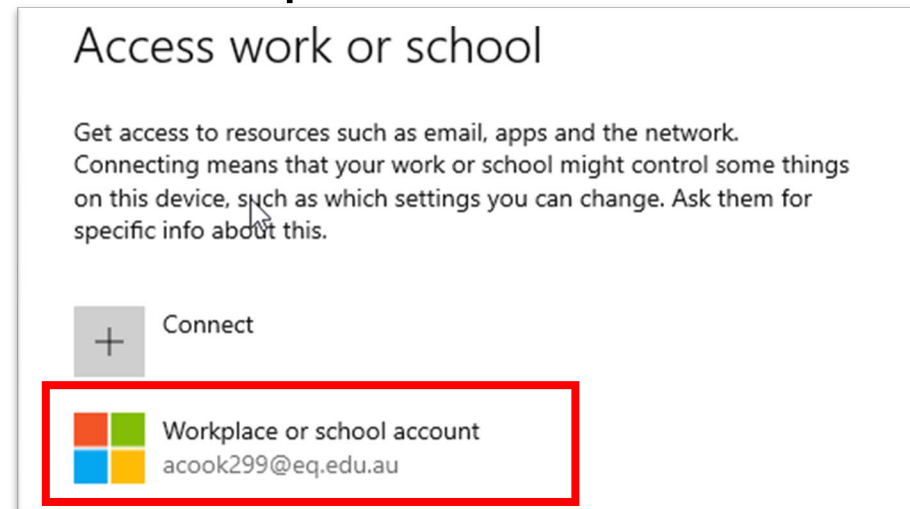
1. Please select **Done**.



BYOD Onboarding

Step 5. Check your account

1. Check that your account has been added successfully.
2. Your account details will be displayed as shown below. Click Info.
3. **Wait for 5 minutes** to allow for Intune to finalize profile setup and sync then proceed to the next step. Ensure that the last sync was successful.



BYOD Onboarding

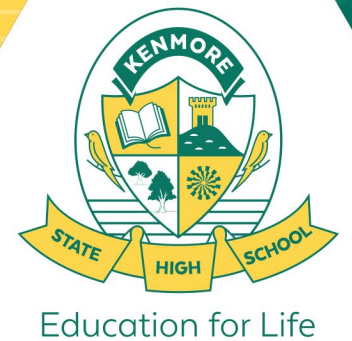
Step 6. Please restart your device

1. **Please restart your device.** Select the Windows icon at the bottom left-hand corner, then the power symbol and then restart.
2. After restarting you may be prompted to change your local device password to meet security requirements.
3. You have completed the steps that can be done at home, you are now ready to connect to the **EQNET** Wi-Fi network at School.

Proceed to the next steps when you are on-site at School and connected to **EQNET**.

You are now ready to connect to EQNET at School

**Follow these next final steps when
On-site at School + Connected to EQNET**



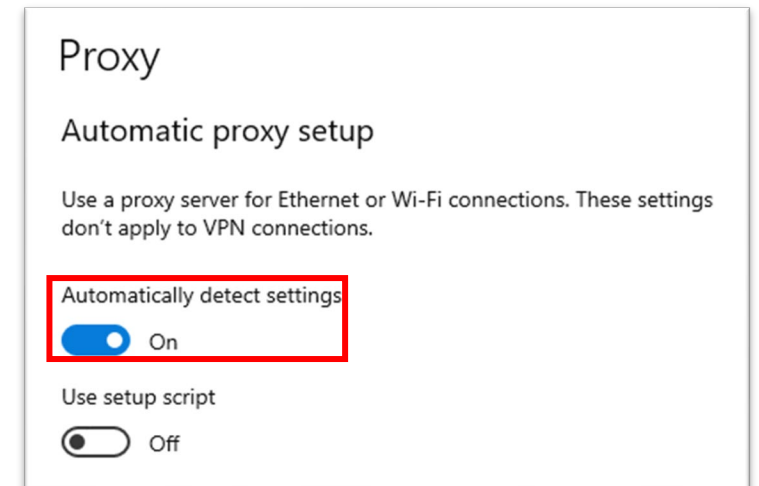
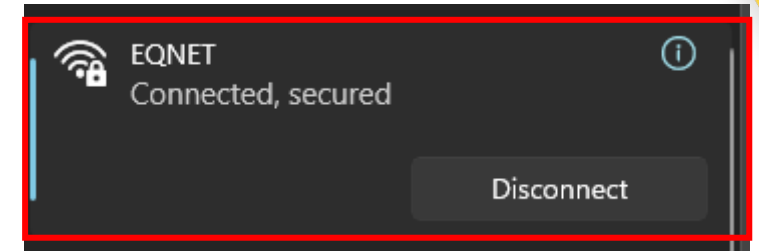
BYOD Onboarding

Step 7. Connect to EQNET

1. Open your Wi-Fi settings and connect to the **EQNET** Wi-Fi network, if you have onboarded at home or in previous years this may have already connected automatically when you arrived at School and turned on your device.

If you have already gone through Steps 1-6 at home or used the same BYO device in previous years you may have already connected automatically when you arrived at School and turned on your device.

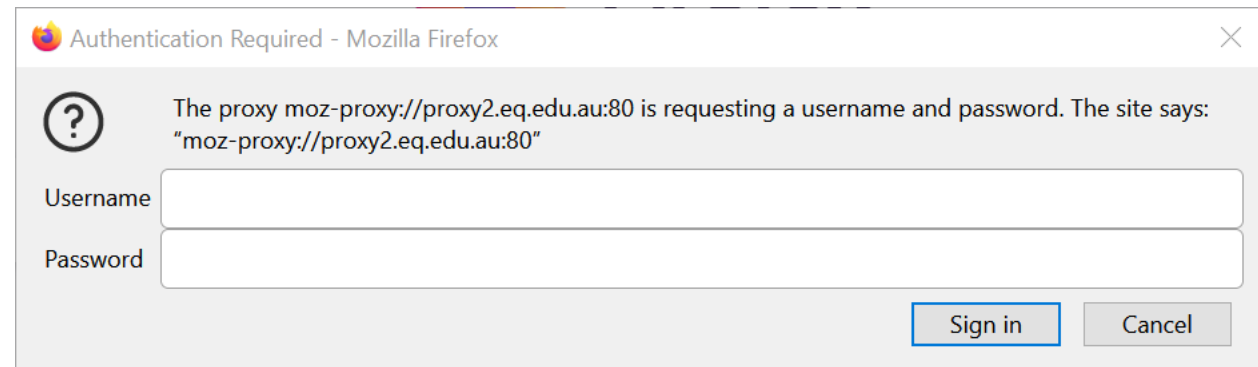
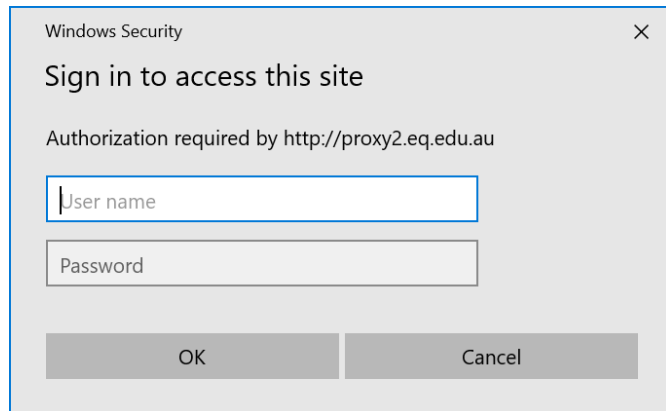
If you encounter any issues connecting to EQNET, ensure you have followed Steps 1-6 correctly and check your Access work or school settings. **Ensure your Proxy Settings are set to Automatically detect**



BYOD Onboarding

Step 8. Sign in to the Proxy2 Prompt

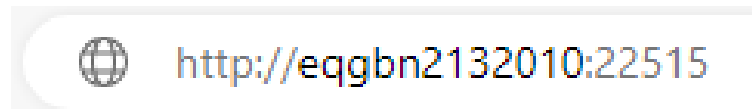
1. When you open your internet browser for the first time, or if you have changed your password, you will be prompted to login with your username and password.
2. Enter your school **username** and **password** and click **OK**.



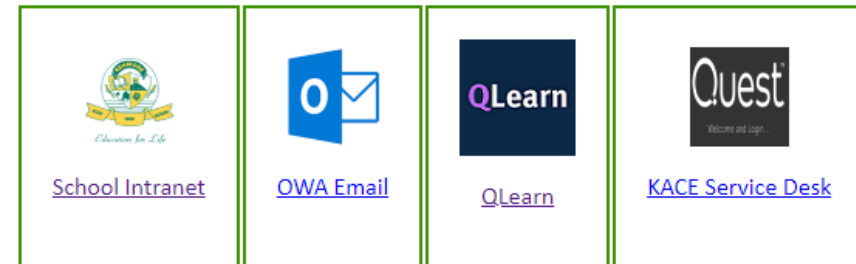
BYOD Onboarding

Step 9. Favourite School Websites

1. In your browser, navigate to <http://eqgbn2132010:22515/> and set these important websites as Favourites in your web browser.



Links when connected to EQNET school network



1. <http://eqgbn2132010:22515/> - BYOD links and downloads
2. <https://gedu.sharepoint.com/sites/kenmoreshs/students> - Student Intranet Homepage
3. <https://owa.eq.edu.au/> - EQ Email
4. <https://qlearn.eq.edu.au/> - QLearn Course Dashboard
5. <http://kace2132.gbn.eq.edu.au/> - KSHS Managed Software Installs and IT Support

BYOD Onboarding

Step 10. Download KACE

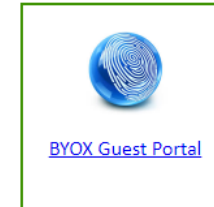
1. From the [BYOD Link webpage](#)
2. Click on the Install KACE link for the [Windows Version](#)
3. Download the KACE Agent .zip installation file

You MUST install the KACE Agent for KACE Managed Software Installs to work and to download our Schools Licensed Software.



Thank you for connecting your personal device to BYOX Connect.

Onboard your device via the guest portal



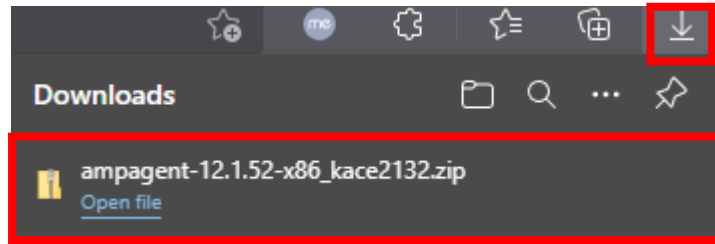
Install KACE



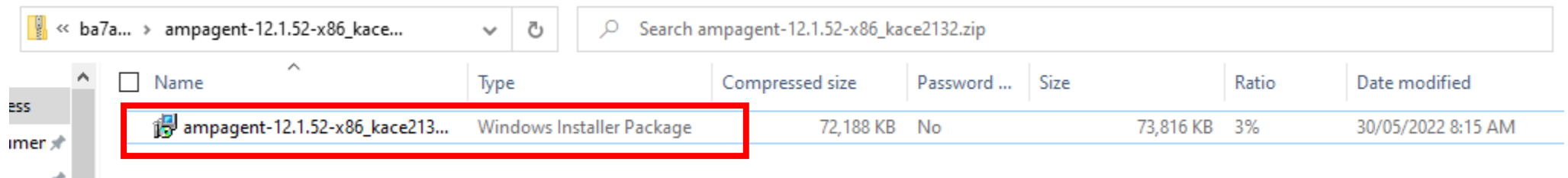
BYOD Onboarding

Step 11. Open and Run KACE Installer

1. Click on your Downloads and then select Open file for the ampagent.zip file that was downloaded.



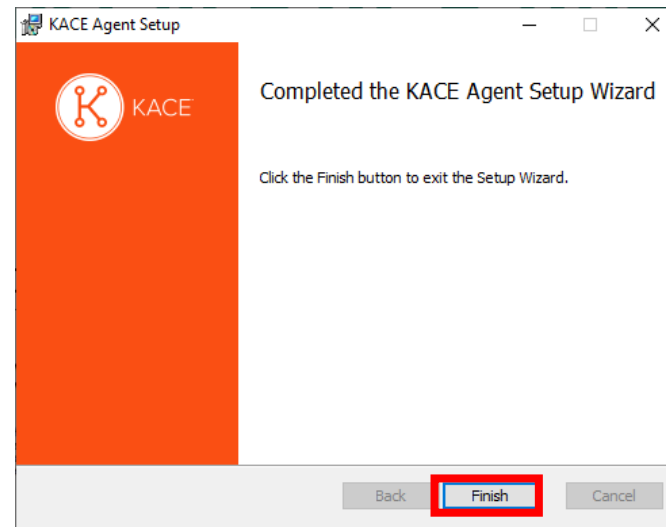
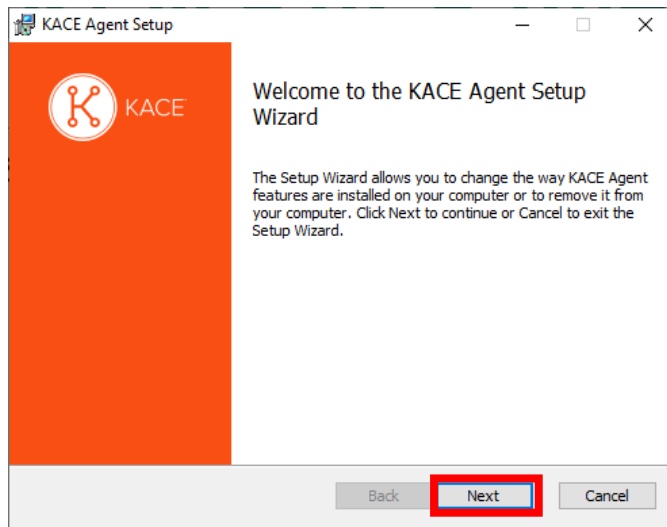
2. Then Double click on the **ampagent.msi** file to start the install.



BYOD Onboarding

Step 12. Complete KACE Install

1. Click **Next** and follow the Install Prompts.
2. Once the Install has completed successfully click **Close**.



BYOD Onboarding

BYOD Printing at Kenmore

*Requires BYOx Mapper Application and connection to EQNET

1. Open the **Company Portal** app from your Start Menu. Sign in with your school email and password.
2. Install **BYOx Mapper** from the list of available apps in Company Portal.
3. Login to BYOx Mapper with your school login and password.
4. BYOx Mapper will then connect Printers and Network Drives.
5. You can now print to the school printer: **P2132-Follow_You**



Company Portal



Company Portal
App



BYOx Mapper
App

Apps

All

Categories

Sort by: Name ascending ▾



BYOx Mapper
Installed

NEW

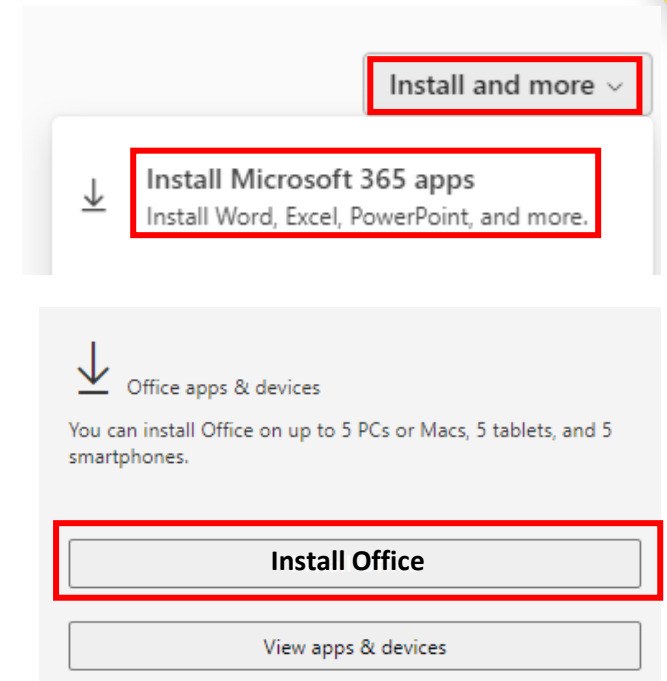
BYOD Onboarding

Install Microsoft Office 365 Apps

***If you don't already have them installed**

If you don't already have Office apps like Word, Powerpoint or OneNote installed you can download them from www.office.com and sign in with your school email account. *(Note: All QLD DoE Students have licensed, student access to Microsoft Office)*

1. Click on the **Install and more** and select **Install Microsoft 365 apps**
2. Click **Install Office** to download and then run the Office 365 Installer



BYOD Onboarding Completed, You are now Ready for School!

**If you are having any trouble getting connected
please visit the IT Helpdesk for Technical Support**



Education for Life

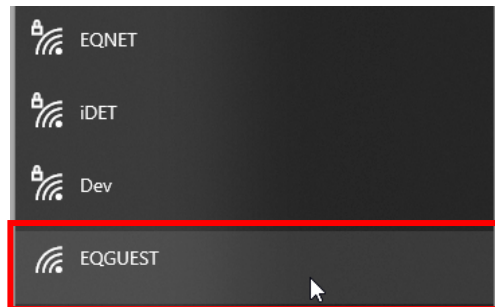


Queensland
Government

EQGUEST Sign In Process

How to Sign into EQGUEST

1. Connect to **EQGUEST** Wi-Fi Network
2. Sign into the [Guest Portal](#) with your school **email address** and **password**.
3. Then navigate to an [external website](#) to
4. Login to the Proxy2 window prompt with your school **username** and **password**.

A screenshot of the EQGuest Wi-Fi login page. The page has a teal background with a repeating pattern of the word 'WELCOME'. On the left, it says 'Department of Education'. On the right, there's a dark grey login box. Inside the box, at the top, is the Queensland Government logo and the text 'EQGuest Wi-Fi'. Below that, it says 'Please login to the network using your email address and password.' There are two input fields: the first contains 'acook299@eq.edu.au' and the second contains masked characters '.....'. Below the password field is a 'Terms:' section with a checked checkbox and the text 'I accept the terms of use'. At the bottom right of the box is a blue 'Log In' button. At the very bottom of the box, it says '© Copyright 2024'. Red boxes highlight the email field, the password field, the terms checkbox, and the Log In button.

School Support

ICT Services

IT Helpdesk – Library

Student support hours:

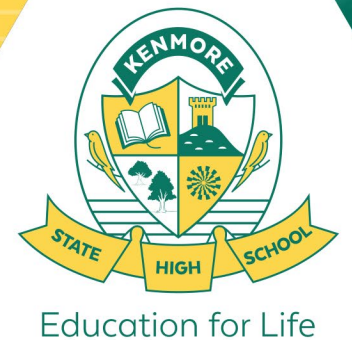
8:00am – 9:00am

First and Second Breaks

3:00pm – 3:30pm

Email: HelpdeskSupport@kenmoreshs.eq.edu.au

If you have any BYOD connection issues, visit the IT Helpdesk.



Troubleshooting

Troubleshooting BYOD Onboarding

Account

- The user is an Administrator.
- The User's school account must be active.
- Password being entered must be correct.
- User account must be a member of our school's **UsrBYOStudent** group.
- If unsure about any of the above, check with the IT Helpdesk.

Date and Time

- The date and time of the device must be correct, this includes the region information.
- Must be set to **Brisbane, Australia, GMT +10:00**

Device

- The device has **not already been onboarded with a different Intune or User.**
- The device is up to date with all OS patches and apps, if you have pending updates, **install updates before attempting onboarding.** (Settings > Windows Update)
- Open **Network Settings > Proxies**, Make sure only the **Automatically detect settings** checkbox is selected.

Disconnect from Access Work or school, and attempt onboarding process again from Step 1.