

BYOD Onboarding for Windows 11

Enrolling your Windows 11 BYOD with Intune
Kenmore State High School 2024



Education for Life

How do I enrol a BYO Windows 11 device?

Intune is a secure mobile management system that allows you to access the school's network.

This guide will show you how to enrol a BYO Windows device into Intune and install an application. This process may take up to 15 minutes to complete.

Before you start, please have ready the email address and password that has been supplied to you by the school. If you do not have this information, you will not be able to successfully complete the installation. **Incoming Year 7 Students will have this information provided to them in class during Week 1.**

These instructions are for Windows 11 and above. You may find some of the screens look different to the ones provided here if you have an older version of Windows or there are changes made to Intune.

If the installation fails at any time, please re-open Access work or school settings and try again.

Please note: If you have any problems with installing Intune or using it afterwards, please see the IT Helpdesk in the Library for assistance. There are also some basic troubleshooting steps users can attempt detailed at the end of this guide.

BYOD Onboarding Prerequisites

- Need to know your EQ Email Address and Password
- Need to know your User account Password (not just PIN or Fingerprint)
- User account must have Administrator privileges
- Recommended that you have updated to Windows 11 **23H2** or above
- **5Ghz Wi-Fi** capable device
- Internet access via your Home or the School Guest network
- Onboard with the User account you plan to use, you should not be using a parents account, and should not have any other users connected to Intune
- Correct Date and Time and Time Zone settings for Brisbane

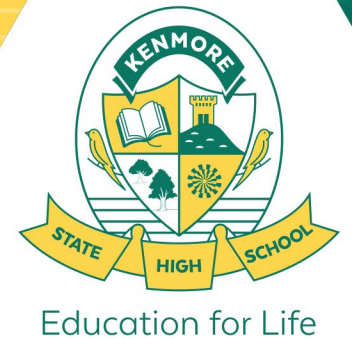
The following steps can be completed at Home or at School



[Intune – Windows 11 enrolment video](https://www.youtube.com/watch?v=ll_xqO3Fsto)
https://www.youtube.com/watch?v=ll_xqO3Fsto

If Onboarding at School, please sign into EQQUEST before proceeding.

For instructions on how to sign into EQQUEST please refer to Slides 21, 22.

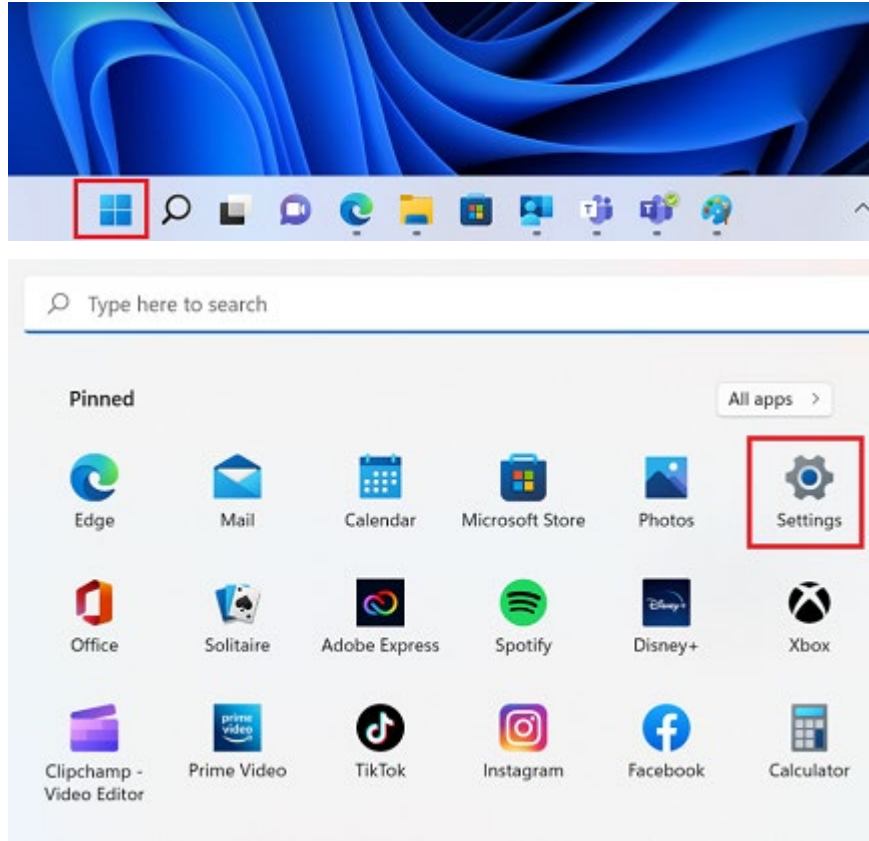


BYOD Onboarding

Step 1. Open Windows Account Settings

1.1 Click on the Windows Start Menu icon.

1.2 Select the **Settings** icon

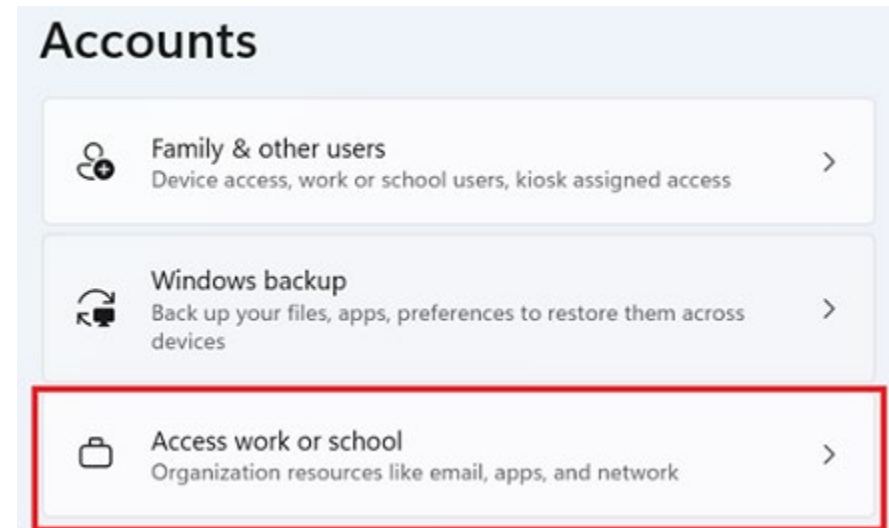
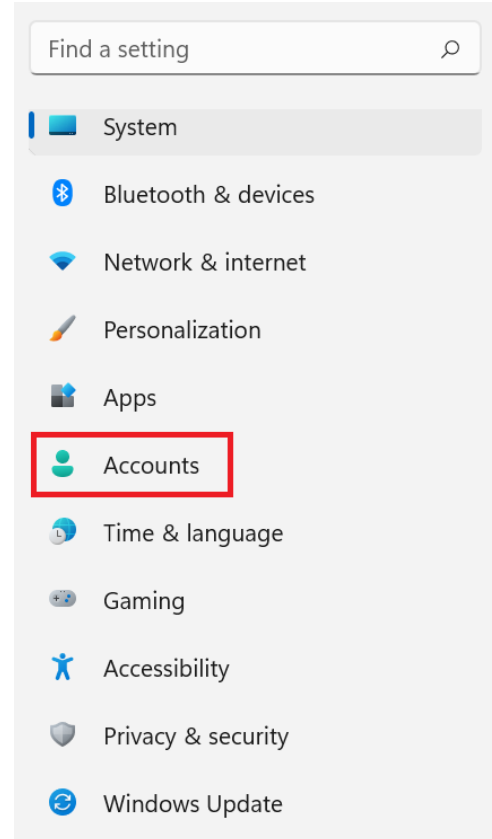


BYOD Onboarding

Step 2. Access work or school

2.1 Select **Accounts** from the menu of the left.

2.2. Then select **Access work or school**.



BYOD Onboarding

Step 3. Sign in

3.1 Enter your school email address into the textbox and then select **Next**

3.2. Enter the username, password and accept the terms and conditions. Then select **Sign in**

Set up a work or school account

You'll get access to resources like email, apps, and the network. Connecting means your work or school might control some things on this device, such as which settings you can change. For specific info about this, ask them.

acook299@eq.edu.au

Next

Queensland Government Department of Education

Managed Internet Service

Sign in with your username and password

Username

acook299

Password

.....

agree to the [conditions of use and privacy statement](#)

Sign in

[Change my password](#)

BYOD Onboarding

Step 4. You're all set! But not done yet!

4.1 Please select Done.

You're all set!

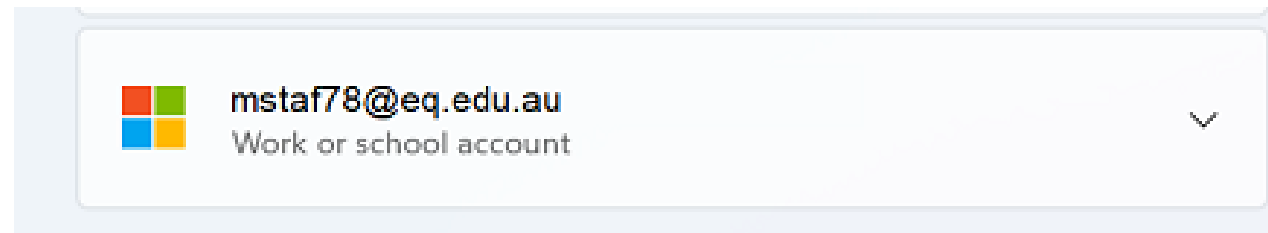
We've added your account successfully. You now have access to your organization's apps and services.

Done

BYOD Onboarding

Step 5. Check your account

5.1 Check your account has been added. Your account details will be displayed as shown below, **wait for 5 minutes** to allow for Intune to finalize then proceed to next step.



BYOD Onboarding

Step 6. Please restart your device

6.1 **Please restart your device.** Select the Windows icon at the bottom left-hand corner, then the power symbol and then restart.

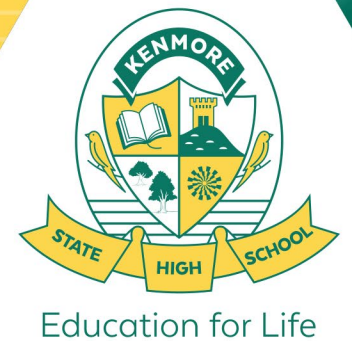
6.2 Settings will differ for everyone and you may be prompted to change your password on reboot.

6.3 When your device has restarted, the Intune set up is completed. It may take up to 15 minutes to finish installing the Company Portal app. You can use your device in the meantime but please keep it connected to the internet.

6.4 You have completed the steps that can be done at home, you are now ready to connect to the **EQNET** Wi-Fi network and proceed to the next steps that can only be done onsite at school.

**The following steps
can only be
completed at School**

On Site + Connected to EQNET



BYOD Onboarding

Step 7. Connect to EQNET

7.1 Open your Wi-Fi settings and connect to the **EQNET** Wi-Fi network, if you have onboarded at home or in previous years this may have already connected automatically when you arrived at School and turned on your device.

- If encounter an issue connecting to EQNET, ensure you have followed steps 1-6 correctly, check your Access work or school settings.
- Refer to the Troubleshooting BYOD Onboarding on Slide 23
- Ask the IT Techs at the IT Helpdesk for assistance

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Step 8. Sign in to CyberHound

8.1 Open a web browser and navigate to;
<https://auth.localnetwork.zone>
(Type into the address bar of your web browser)

8.2 Sign in with your EQ Login credentials and click **Login**.

Internet Access Authent x + v - □ ×

← → ↻ 🏠 🔒 <https://auth.localnetwork.zone:60091/login?url=http%> ☆ ⚙️ 📄 📌 ⋮

Queensland Government
Department of Education and Training

Login is required to access the internet. You are trying to visit <http://www.google.com/>.

Internet Authentication

Login

Username

Password

Save username & password ▾ **Login**

BYOD Onboarding

Step 9. BYOx Connect Webpage

9.1 Navigate in your web browser to;

<http://eqgbn2132010:22515/>

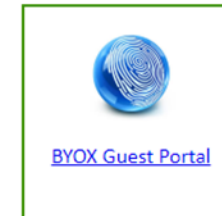
9.2 Save this to your Favourites

In order to have access to the wide variety of school Software from KACE, **You MUST install the KACE Agent for KACE Managed Software Installs to work.**



Thank you for connecting your personal device to BYOx Connect.

Onboard your device via the guest portal



Install KACE

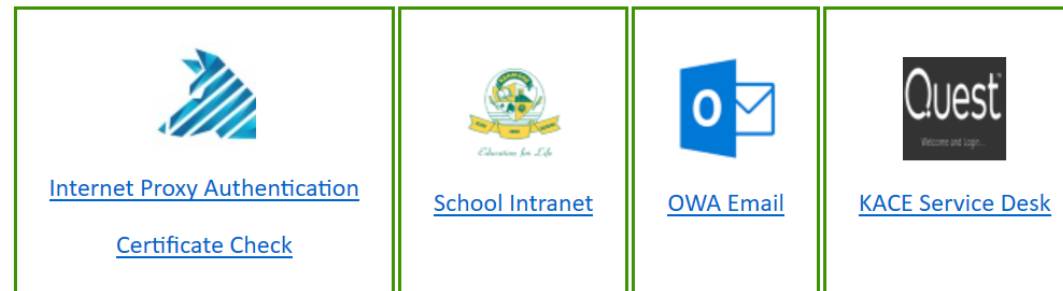


BYOD Onboarding

Step 10. Favourite School Websites

10.1 Set these websites as Favourites in your web browser now

Links when connected to DETE-BYOX network



<http://eqgbn2132010:22515/> - BYOD links and downloads

<https://qedu.sharepoint.com/sites/kenmoreshs/students> - Student Intranet Homepage

<https://owa.eq.edu.au/> - EQ Email

<http://kace2132.gbn.eq.edu.au/> - For school Kace Managed software installs and IT support

BYOD Onboarding

Step 11. Install KACE

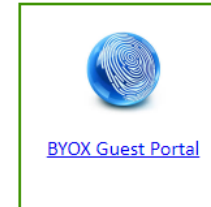
11.1 Click on the [Windows Version](#) link to download the KACE Installer for Windows.



Thank you for connecting your personal device to BYOX Connect.



Onboard your device via the guest portal



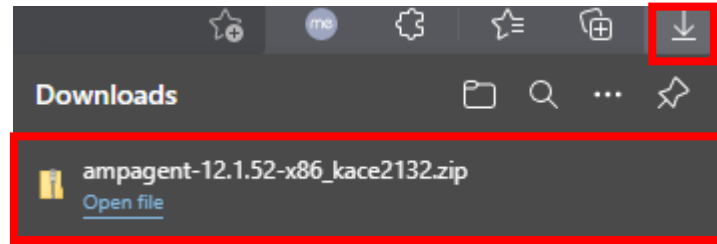
Install KACE



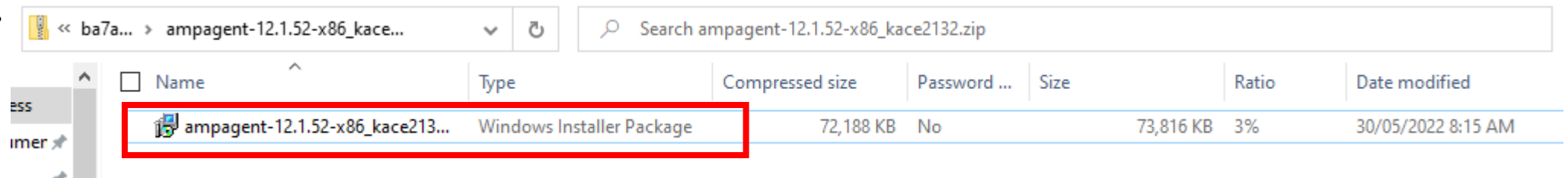
BYOD Onboarding

Step 12. Open and Run KACE Installer

12.1 Click on your Downloads and then select Open file for the ampagent.zip file that was downloaded.



12.2 Then Double click on the ampagent Windows Installer Package to start the install.

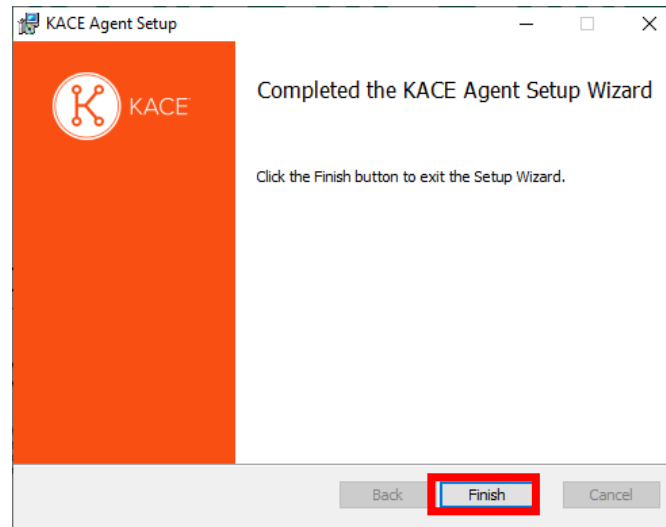
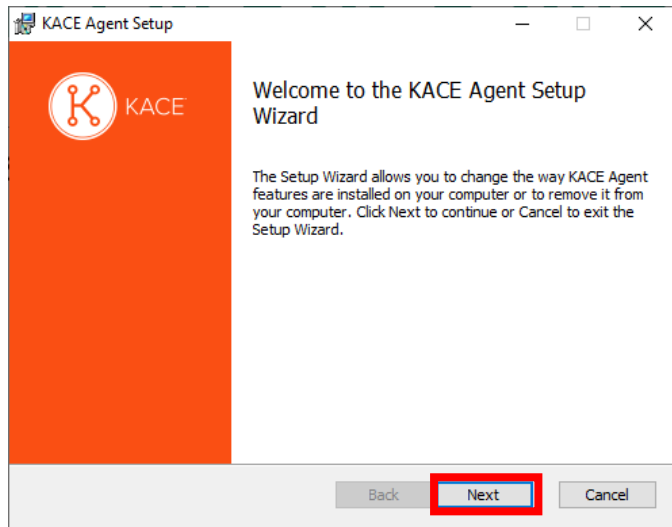


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Step 13. Complete KACE Install

13.1 Click **Next** and follow the Install Prompts.

13.2 Once the Install has completed successfully click **Close**.



BYOD Onboarding

Step 14. Install BYOx Mapper* from Intune Company Portal

*Required to be able to print onsite at the School in the Library, S Block.

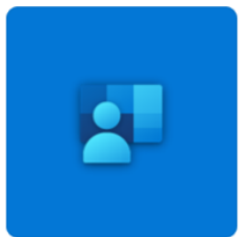
14.1 Open the Company Portal app from your Start Menu. Sign in with your school email.

14.1 Install BYOx Mapper from the list of available apps in Company Portal.

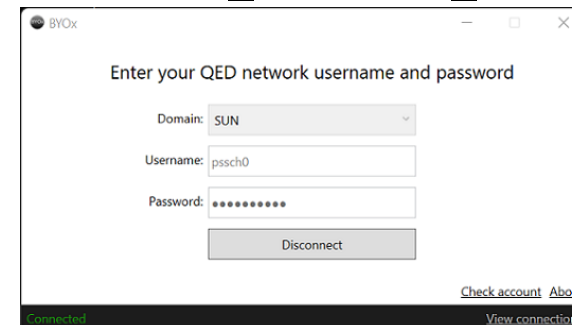
14.2 Login to BYOx Mapper with your school login and password.

14.3 BYOx Mapper will then connect Printers and Network Drives.

14.4 You can now print to the school printer: **P2132_Follow_You**



Company Portal



Windows 11 BYOD Onboarding Complete

**If you are having any trouble getting connected
please visit the IT Helpdesk for Technical Support**

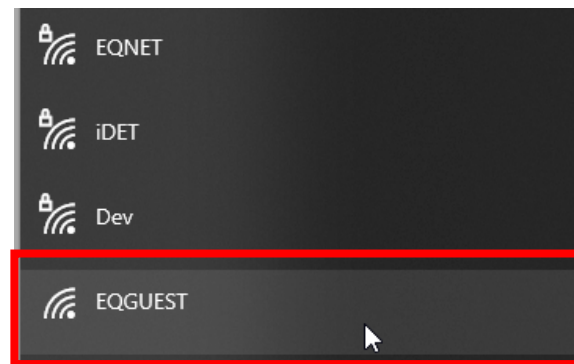


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EQGUEST Sign In Process

How to Sign into EQGUEST

1. Connect to **EQGUEST** Wi-Fi Network
2. Sign into the Guest Portal with your EQ email address and password.
3. If a login window doesn't automatically appear, open a web browser and navigate to a website like www.news.com

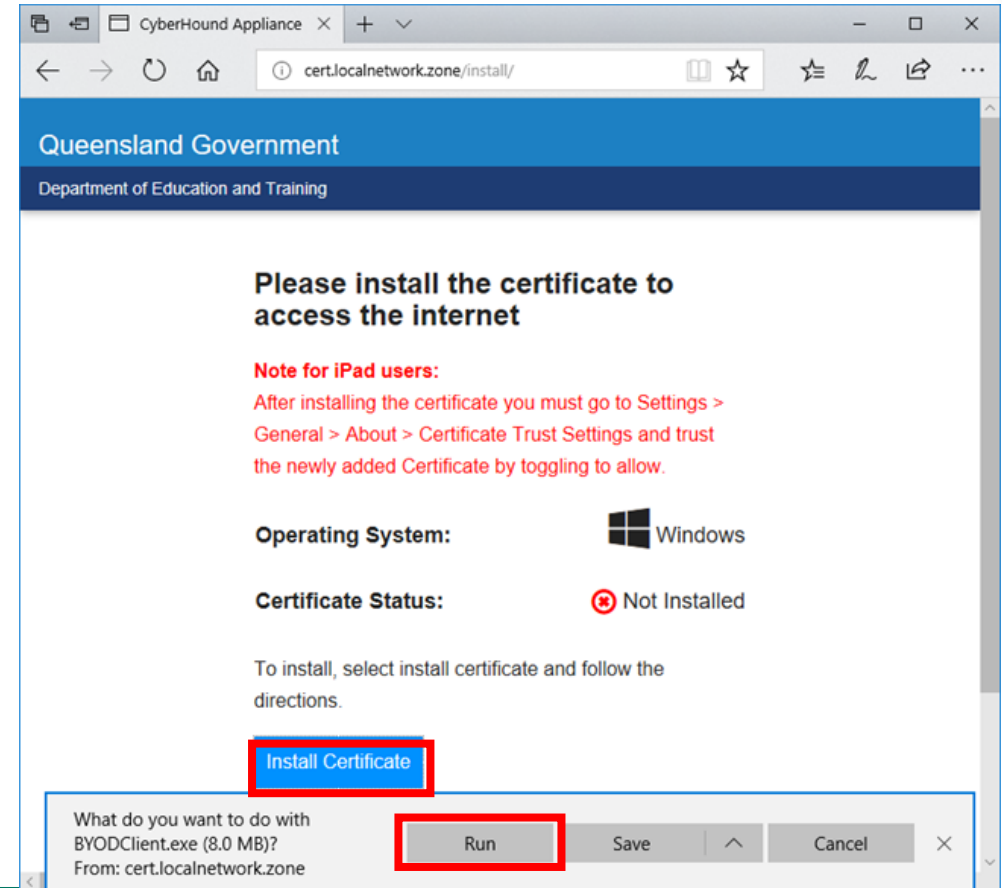
A screenshot of a web browser displaying the 'EQ Guest Wi-Fi' sign-in portal. The browser address bar shows the URL 'https://guest.det.qld.gov.au:8443/portal/PortalSetup.'. The page title is 'EQ Guest Wi-Fi'. The main content area says 'Sign on for guest access.' and contains two input fields: 'Email:' with the value 'acook299@eq.edu.au' and 'Password:' with masked characters. Both fields are highlighted with red boxes. Below the fields is a scrollable area containing a disclaimer about the Department of Education's ICT network. At the bottom, there is a checkbox labeled 'I agree to the terms and conditions' which is checked, and a blue 'Sign On' button highlighted with a red box.

EQGUEST Sign in Process

How to Sign into EQGUEST

4. Navigate to <http://auth.localnetwork.zone> in your browser and login with your EQ credentials.
5. Then navigate to <http://cert.localnetwork.zone>
6. Click **Install Certificate** to download the BYOD Client installer,
7. Click **Run** or **Open** to install the security certificate. Proceed once certificate installation has completed successfully.

Now proceed to **Step 1** of the **Onboarding Guide**.



Troubleshooting

Troubleshooting BYOD Onboarding

User

- The user account must be active.
- Password being entered must be correct.
- User account must be a member of our school's **UsrBYOStudent** group.
- The device must have a user certificate delivered through Intune.
- If unsure about any of the above, check with the IT Helpdesk.

Date and Time

- The date and time of the device must be correct, this includes the region information. Must be set to **Brisbane, Australia, GMT +10:00**

Device

- Ensure the device is supported and running a compatible operating system.
- Refer to <https://docs.microsoft.com/en-us/mem/intune/fundamentals/supported-devices-browsers>
- The user is **an administrator** on their device with either a local or Microsoft account.
- The device has **not already been onboarded with a different Intune or User account.**
- The device is up to date with all OS patches and apps, if you have pending updates, **install updates before attempting onboarding.**

In addition to the prerequisites listed above, there can be other issues that can cause a device to not retrieve the certificate when enrolled.

Have you waited long enough? - Once the device enrolls, it can take up to 15 minutes for it to retrieve the certificate from the department.

Ensure that you stay connected to the internet and press sync if you need to trigger a policy refresh. **Restart your PC.**

Windows: Go to Windows Settings > Accounts > Access work or school > *users EQ account* > Info > **Sync** (at the bottom of the page)

School Support

ICT Services

IT Helpdesk – Library

Student support hours:

8:00am – 9:00am

First and Second Breaks

3:00pm – 3:30pm

Email: HelpdeskSupport@kenmoreshs.eq.edu.au

If you have any issues please visit the IT Helpdesk.



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